

**MINUTES OF SHERFIELD ENGLISH ANNUAL MEETING**  
**Held on Wednesday 05<sup>th</sup> May 2021 at 8.10 p.m. via Zoom**

**PRESENT:** Parish Cllrs Leigh, Dovey, J Billett, R Noble, J Noble, Griffiths and Cook.

**21/001 ELECTION OF CHAIRMAN:** Proposed by Cllr J Noble, seconded by Cllr Cook and RESOLVED that Cllr Leigh be appointed as Chairman.

**21/002 ELECTION OF VICE CHAIRMAN**

Proposed by Cllr Cook, seconded by Cllr R Noble and RESOLVED that Cllr J Noble be elected as Vice Chairman.

The chairman will be asked to sign a Declaration of Acceptance of Office form.

**21/003 APOLOGIES:** None

**21/004 REGISTRATION OF MEMBERS' PECUNIARY INTEREST:** All Cllrs confirmed no change to Members' Pecuniary Interests.

**21/005 DECLARATIONS OF INTEREST RELATION TO AGENDA ITEMS ONLY:** None

**21/006 APPOINTMENT OF COMMITTEE MEMBERS** RESOLVED that appointments be made as follows:

Chairman of Planning Committee	Cllr Cook
Village Hall Management Committee	Cllr Billett
School Trust	Cllr Cook
SERP 2000 Representative	Cllr Dovey
Footpaths Officer	Cllrs J and R Noble
Lengthsman	Cllr J Noble
NDP	Cllrs Griffiths and J Noble
Village defibrillator	Cllr Griffiths
SEDCA	Cllr Griffiths

**21/007 MINUTES OF THE LAST MEETING:** were unanimously agreed and signed as a correct record by the Chairman.

**21/008 MATTERS ARISING:**

Cllr Cook reported that the action for her to provide details of a new stable in Graemar Lane to the Enforcement Department, was outstanding.

**20/009 PLANNING APPLICATIONS**

**Applications for discussion at this meeting:**

**21/01110/FULLS Brookford House**

Single storey glass roof on side extension

The parish council resolved not to object to this application.

## **21/01241/OELS Essenes Cottage**

New overhead line.

The parish council resolved not to object to this application.

## **Decisions from Test Valley Borough Council**

### **21/00526/PDQS Glebe Farm**

Prior approval required and granted. Noted by the parish council are a number of recommendations associated with this application.

## **21/010 HIGHWAYS /MAINTENANCE ISSUES**

- The edges of the road were reported to be eroding in Carters Clay.
- Roads generally were agreed to be in a poor state of repair.
- The shrine on the A27 was discussed again which Test Valley Borough Council are aware of. Cllr Billett proposed offering an alternative such as a memorial bench to the family, and this will be considered at the next meeting.

## **21/011 LENGTHSMAN**

Cllr J Noble reported that the Lengths man had been assigned 8 hours in May to clear the vegetation from the A27 footpath.

It was reported that Cllr J Noble, with the assistance of Mr J Hartley, was producing a footpath map of the village and neighbouring parishes for all residents. Hill Farm Caravan Park have offered some funding towards the maps which can be used by customers. It is hoped that the maps will help to reduce the number of walkers wandering off footpaths.

## **21/012 CORRESPONDANCE**

- The Village Hall Management Committee have written advising that the existing committee members will all stand down with effect 31<sup>st</sup> August 2021, hoping this will give the village an opportunity to update and modernise the current systems. It was reported that Cllr Billett will take on the role of managing the changes and will present his proposal at the July meeting.

## **21/013 FINANCE**

- (a) **Requests for funding:** None
- (b) **Payments to be authorised:** None
- (c) **Insurance Renewal** – renewal not received at time of meeting.
- (d) **Year End Accounts.** The clerk provided the council with the year-end accounts. The chairman will sign section 1 of the annual return confirming the annual governance statement, and section 2 of the Annual Return, to certify that for the year ended 31.3.21 the accounting statements in the annual return present fairly the financial position of the council.
- (e) **Risk Assessment** Reviewed by the parish council.
- (f) **Standing Orders** – Reviewed by the parish council. Safer meeting policy and delegation of planning decisions to be drafted by the clerk.
- (g) **Financial Regulations** – Reviewed by the parish council
- (h) **Meeting Dates** – approved by the council

**21/014 DATE OF NEXT MEETING:** Wednesday 7<sup>th</sup> July 2021.

The meeting closed at 08.41pm