

**MINUTES OF SHERFIELD ENGLISH PARISH COUNCIL
ORDINARY MEETING
Held on Wednesday 24th April 2024 at 7.30 p.m. in the Village Hall**

PRESENT: Parish Cllr Griffiths (in chair), R Noble, G Noble, S Dovey, J Hoffman, S Cook, Cllr Adams King, and clerk to the council, Sue Holder.

25/001 APOLOGIES: Received from Cllr Bailey

25/002 OPEN FORUM: Nobody in attendance

25/003 DECLARATIONS OF INTEREST RELATION TO AGENDA ITEMS ONLY: None

25/004 MINUTES OF THE LAST MEETING: Were unanimously agreed and signed as a correct record by the Chairman

25/005 MATTERS ARISING: None

25/006 BOROUGH COUNCILLOR REPORT, by Cllr Bailey: Not in attendance

25/007 COUNTY COUNCILLOR REPORT, by Cllr Adams King

Cllr Adams King expressed his disappointment with the Appeal decision for the planning application 20/02385/FULLS at Hill Farm Caravan Park granting permission for 80 cabins and with no restrictions on time of occupancy.

A grant of £1000 has been awarded to the Bowls Club towards a replacement mower.

The Local Plan consultation has now closed having received a good response from members of the public. Opposition to 1000 new homes at Velmore Farm within the Chilworth parish was reported. The Hampshire County Council future services consultation has also closed with Cllr Adams King strongly opposing any closure to Recycling Centres.

Branches Lane is in the process of being re-surfaced and Church Lane has been reported for re-surfacing.

25/008 PLANNING APPLICATIONS

Agreed at the parish council meeting held on the 20th March 2024:

24/00536/TPOS Oakridge T4 Oak - Remove

The Parish Council resolved to make no comment on this application.

24/00445/FULLS Walnut Lodge – Demolition of sheds and replacement dwelling and garage.

The Parish Council resolved to make no comment however have concerns about the height of the proposed property and the position of the garage.

23/01875/FULLS Lakelands – Conversion of existing buildings into 2 units of holiday accommodation, construction of area of decking between proposed holiday accommodation units, retention of converted shipping container to store cleaning materials and erection of floor mounted solar panels array. Provision of cess pit.

The Parish Council resolved to make no comment but suggest a restricted period of use to ensure it remains holiday accommodation.

For consideration by the parish council 24/4/24:

24/00770/FULLS Agricultural Barn At Bunny Lane

Demolish barn and removal of mobile home, erect dwelling, storage shed and install wastewater treatment plant.

The Parish Council resolved to make no comment as the application is in line with the Neighbourhood Plan.

24/00757/VARS Barns At Glebe Farm

Variation of condition 2 of 22/03317/FULLS (Demolish agricultural buildings and associated structures, erect 3 dwellings with associated garages, parking, hard and soft landscaping and associated works) to allow for amendments to the floor plans and elevations for plot 3.

The Parish Council resolved to object to the application because of the lack of information provided. For example, there is no direct comparison of the variation in plans to the original, making it hard to understand the changes proposed.

24/00722/AGNS Meadow Tree Farm House

Erection of agricultural barn for storage of agricultural machinery and equipment.

The Parish Council resolved to make no comment on this application.

24/00659/FULLS / 24/00660/LBWS Sherfield Manor

Paving of the existing raised grassed area within the outbuilding courtyard

The Parish Council resolved to make no comment on this application.

24/00635/FULLS Sherfield Manor

Installation of two external condenser units

The Parish Council resolved to make no comment on this application.

24/00627/FULLS / 24/00628/LBWS Sherfield Manor

Demolish stable and erect replacement outbuilding

The Parish Council resolved to make no comment on this application.

Decisions received from TVBC

23/01875/FULLS Lakelands – No decision to report

Dunwood Fruit Farm. Alleged Breach: Without planning permission, the material changes in use of the land for the parking of vehicles.

Appeal Date: 28.02.2024 The Enforcement Notice was issued for the following reasons: Breach of planning control has occurred within the last ten years; the development results in adverse impacts on the character and appearance of the surrounding area; it obstructs and compromises the function, safety, character of and accessibility to, the public rights of way network; no information has been provided to demonstrate that the use of the site for parking does not impact on highway safety; the rural location of the site, together with its limited accessibility by modes of transport other than the private car, would compromise the sustainability aims of both the development plan and the NPPF.

Hill Farm Caravan Park 20/02385/FULLS Appeal decision – allowed and planning permission granted.

25/009 NEIGHBOURHOOD PLAN (NP): Cllr Hoffman

It was reported that the NP committee has been re-constituted and will revise the Regulation 14 document, with a target date of the end of May. A new parish council website is being considered which is likely to cost £215.00 in the first year and £315.00 a year thereafter, with some funding potentially available from Test Valley Borough Council.

25/010 COUNCILLOR VACANCY

The parish council would like to thank the parishioners interested in the councillor vacancy. Having met with those available before the meeting, the council voted during the open meeting in favour of co-opting Donnamarie Lewis, who will join the council for the 22nd May meeting.

25/011 LENGTHSMAN:

Cllr Dovey reported a balance outstanding at the end of the last financial year of £896.00. Work completed last month included clearing debris from the drain covers along the A27. Work to be assigned in May and June will include clearing the leaf drop and grass ingress from the A27 footpath and to repair the Newtown bus shelter to include diverting water away from the bus shelter caused by a blocked grip. The hedge near the Graemar Cottages to the layby is encroaching on the footpath and will need to be cut back. A request to regularly clear the A27 layby past Gilberts Nursery and before the Village Hall, to provide additional parking for the Village Hall, has been declined for now.

25/012 HIGHWAYS /MAINTENANCE ISSUES

Branches Lane has been resurfaced but requires temperatures to rise above 10 degrees to complete the work.

Church Lane has been reported by Cllr Adams King for resurfacing.

The junction of Pound Lane with Branches Lane is a skid risk and the tarmac need re-dressing. (21725261)

25/013 VILLAGE HALL:

The Chairman attended the Village Hall Annual Meeting on the 15th of April and reported the following: The electrical and fire safety inspections have passed.

The structure of the Village Hall contains the lowest grade asbestos with advice not to pin anything onto the panels. Cllr Griffiths asked again for a copy of the asbestos report and was told by the Chairperson of the Village Hall that there was no reason for him to have a copy.

Two new 8-foot gates will be installed roadside of the Village Hall for the safety of users.

Use of the church car park was discussed however DSW advised the committee that under the terms of the lease of the car park it can only be used for church activities.

Potential S106 contributions to benefit the parish from development at Glebe Farm was mentioned.

The Treasurer of the Village Hall presented a set of the accounts, and it was noted by Cllr Griffiths that the Parish Council grant and the Village Hall insurance were not recorded in the accounts.

The parish council agreed that before a grant is awarded this year to the Village Hall Committee to assist with the renewal of the insurance a copy of the electrical certificate, asbestos report and management plan and gas inspection will be required. In addition, a copy of the minutes of meetings and year end accounts will be required.

25/014 CORRESPONDENCE

UG – Barns @ Glebe (24/00757/VARS) comments

UG – NP Steering Committee members – committee responded

Clear Insurance – renewal notice

UG – 24/00536/TPOS – comments
SERP – thank you for grant funding
JN – Church Lane
HCC – report 33/34
Hants Police – election special
BDO - Limited Assurance Review for 2023-24
UG - response to asbestos concern at village hall (bunting)
TVBC – draft local plan consultation
TVBC – dog bin waste costs, see finance
Various – councillor vacancy
CJ – councillor vacancy notice for facebook
TVBC – Commonwealth Day flag ceremony
TVBC – Community action regarding communal buildings – sent UG
Sarah Hughes, TVBC – Neighbourhood Plan
UG – bus stop repairs, see Lengthsman
UG - A27 layby just past Gilberts Nursery & before Village Hall, see Lengthsman
TVBC – TPO Meadow Tree Farm
TVBC – Rural crime booklet

25/015 COUNCILLOR REPRESENTATIVE REPORTS

SERP – The SERP committee thanked the Parish Council for the generous grant of £15000 and were able to report that an approved contractor has been instructed with the work to the children's playground and fencing to be completed within 6-8 weeks. The drainage issues being a much larger project, will require separate funding. Bookings are being taken for next year and there is the potential for a Sherfield English adult football team. A Fun Day will take place on the 10th of August.

CHURCH – The recent quiz night was well attended with 10/11 team taking part.

25/016 FINANCE

- a) Bank Balance was reported at 01.04.24 as £32278.93
- b) Cllr Griffiths confirmed that the bank statement reconciled with the yearend figure presented at this meeting.
- c) The parish council authorised expenditure of £215.00 associated with setting up a new website.
- d) The parish council considered the costs associated with providing dog waste bins in the parish (£472.16 installation and £283.86 per annum) and agreed to defer any decisions for now.
- e) Insurance Renewal - The parish council approved the insurance quote provided by Clear Insurance for 2024/25.
- f) The parish council approved the re-appointment of Internal Auditor Mr Paul Reynolds for 2023/24.
- g) The parish council confirmed that there are no conflicts of interest with BDO LLP, the External Auditors appointed for 2023/24.
- h) Year End Accounts. The clerk provided the council with the year-end accounts prior to the meeting. The Clerk as Responsible Financial Officer signed section 2 of the Accounting Statements for 2023/24, before presenting to the parish council for approval, to certify that the Accounting Statements had been prepared following the guidance in the Governance and Accountability for Smaller Authorities and present fairly the financial position of the parish council. The Chairman then signed section 2 – Accounting Statements for 2023/24 of the annual return, where the Accounting Statements were approved, and

section 1 of the Annual Governance Statement, to certify that for the year ended 31.3.24 the accounting statements in the annual return present fairly the financial position of the council.

i) The following payments were ratified at this meeting:

Clerk's expenses, Feb, March 24	£435.70	
ICO, Data protection	£40.00	
HALC, subscription	£341.00	
Bluestone Planning	£4248.00	
Clear Insurance (PC)	£517.75®	
M Eastwood – mowing	£258.00®	
SEDCA – replacement cheque for #131	£500.00®	
SERP grant – playground equipment	£15000®	Public Health Act 1875 s.164
PCC grant – maintenance	£5500	LGA 1894 S.8(k)

25/017 DATE OF NEXT MEETING: Annual Parish / Annual Meeting of the council 22nd May

The meeting closed at 09.30pm